Professional Licensing Agency 402 West Washington Street Room W072 Indianapolis, Indiana 46204



Michael R. Pence Governor of Indiana Nicholas W. Rhoad PLA Executive Director

LMFT Frequently Asked Questions

1. How do I purchase a study guide for the exam?

Please visit the following webpage: http://www.amftrb.org/

2. How often is the AMFTRB examination offered?

The exam is offered in a seven (7) day window each month.

3. Does the board offer a temporary permit?

Yes, the Board offers a non-renewable temporary permit. The permit expires the earlier of 180 days or until you pass or fail the exam. The \$25.00 temporary permit fee is in addition to the \$50.00 application fee.

4. When will I receive my temporary license?

Once your application is officially approved by the Board, your temporary permit will be issued.

5. I am not sure if I have the right coursework, will the board review my transcript if I send it in?

No. The Board cannot review any component of an application file until it is complete. It is recommended that the individual work with their academic advisor using the information available on the website to determine the correct coursework to meet licensure requirements.

6. Who is considered a qualified supervisor?

A licensed marriage and family therapist who has at least five (5) years of experience; or An American Association of Marriage and Family Therapy (AAMFT) approved supervisor; or An AAMFT approved supervisor candidate; or A supervisor who:

- i. has possession of a masters degree or higher in a mental health field; and
- ii. has five (5) years of post-master's professional practice experience; and
- iii. is supervising within their scope of experience and training.

7. Does the Board accept degrees from on-line universities?

Yes, as long as the degree is from an approved program and you have met the coursework requirement.

8. How many hours of supervision and experience are required to qualify for a license?

1000 hours of post degree clinical experience are required to obtain your license with 200 hours of face to face post degree supervision, of which, 100 hours must be individual supervision.

9. How long will it take for the Behavioral Health and Human Services Licensing Board to receive examination results from the AMFTRB?

An official score report will be mailed to jurisdiction offices and to candidates 20 business days AFTER THE CLOSE of the testing window.

For specific examination information and dates, please visit the AMFTRB's website at www.amftrb.org.